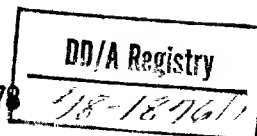


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DDA REGISTRY 18 SEP 1978

MEMORANDUM FOR: Deputy Director for Administration

FROM: [REDACTED]
Acting Director of Logistics

SUBJECT: Inter-Directorate Rotational Assignments
(U/AIUO)

REFERENCE: Memo dtd 7 Jun 78 to DDA fm D/L, same
subject (OL 8 2496)

1. (U/AIUO) The Office of Logistics (OL) would like to amend the reference and substitute [REDACTED] for [REDACTED] as our primary nominee for a rotational assignment.

2. (U/AIUO) [REDACTED] is currently assigned as Chief, Interdepartmental Support Branch, Supply Division, OL. He was promoted to GS-14 in April 1976 and now ranks among the top third of his peers; his category is MD.

3. (U/AIUO) [REDACTED] is presently on detail to the Loaned Executive Program to work with the Combined Federal Campaign.

4. (U/AIUO) [REDACTED] remains our second nominee.



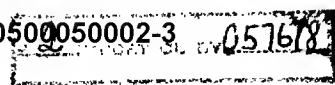
Att

This memo is U/AIUO upon removal of attachment.

OL 8 4342

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REFERENCE

7 JUN 1978

MEMORANDUM FOR: Deputy Director for Administration

FROM: James H. McDonald
Director of Logistics

SUBJECT: Inter-Directorate Rotational Assignments
(U/AIUO)

REFERENCE: Multiple adse memo dtd 24 May 78
On ADD/A, same subject

1. (U/AIUO) The Office of Logistics (OL) has selected the following two positions for consideration for the Agency-wide rotational program:

a. AR29 -- Administrative Services Officer-
Assistant Chief -- GS-14. This position is the third ranking position in Logistics Services Division (LSD). The incumbent acts for the Chief and Deputy Chief, LSD in their absence. He serves as LSD's "Chief of Operations," monitoring daily workloads, establishing priorities for customer services and renovations, and consulting with General Services Administration's Building Manager on policy, funding, work request matters, etc. (A more detailed description is attached.) The position will be available September/October 1978.

b. ES65 -- Supply Officer-Special Assistant --
GS-13. The incumbent functions as the Deputy Chief, Operations Support Branch, Supply Division. The major function of this position is to assist in the management, control, and supervision of the Branch. (A detailed description is attached.) The position will be available September/October 1978.

2. (U/AIUO) Our nominees for rotational assignments are Messrs. [REDACTED] and [REDACTED]. Their biographic profiles are attached.

25X1A

25X1A

This memorandum can be reclassified
AIUO upon removal of attachment 2.

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SUBJECT: Inter-Directorate Rotational Assignments (U/AIUO)

25X1A

a. [REDACTED] currently is the Deputy Chief, Printing and Photography Division. He was promoted to GS-15 in November 1977 and has not yet been ranked formally as a GS-15. As a GS-14, however, he was categorized as "High Potential" (HP) and ranked number one of all GS-14's. [REDACTED] will be available September 1978.

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25X1A

b. [REDACTED] is currently a GS-14 program analyst in the Office of the Comptroller (O/Compt). He was promoted to GS-14 in May 1977. [REDACTED] is 25X1A our top ranked GS-14 in the procurement functional area and is categorized as HP among all GS-14's in the Logistics Career Subgroup. [REDACTED]'s present assignment is an inter-directorate one and he should be considered as OL's second participant. If OL must nominate an additional employee for consideration for the recently identified slots in the Agencywide program, [REDACTED] is still our second nominee. His availability would be subject to release by O/Compt.

25X1A

25X1A

25X1A

3. (U/AIUO) Any further information which you may need on our designated slots or nominees may be obtained from [REDACTED], Chief, Personnel and Training Staff, OL, on extension 8241.

[REDACTED]

James H. McDonald

2 Atts

Att 1 - Position Descriptions

Att 2 - Biographic Profiles